

ADMINISTRATIVE-INTERNAL USE ONLY

DDI- 25608-85

4 NOV 1985

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MEMORANDUM FOR: Executive Director

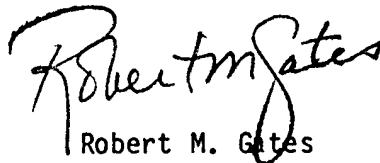
THROUGH: Deputy Director for Administration

FROM: Robert M. Gates  
Deputy Director for Intelligence

SUBJECT: Internal Accounting and Administrative Control

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To the best of my knowledge, the activities taking place during FY-85 within the Directorate of Intelligence have been appropriately approved and carried out in accordance with law and Agency regulations. Obligations are valid and are supported in accordance with Agency regulations. Expenditures have been properly approved. Due care has been exercised to protect resources from misuse and misappropriation. Activities have been managed in an efficient and effective manner. Internal accounting and administrative controls are operational and effective.

  
Robert M. Gates

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**SUBJECT:** Internal Accounting and Administrative Control

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055085/1

1 November 1985

TO: Bob

FROM:

SUBJECT: Internal Accounting and Administrative Control

REFERENCE:

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1. You may recall this exercise. In compliance with the Federal Managers' Integrity Act of 82, the DCI reports annually to the President and Congress on the effective application of Agency systems of internal accounting and administrative controls. The DCI's report is based on statements provided by yourself, the other Deputy Directors as well as the Heads of the Independent Offices.

2. As in past years we have received signed statements from all Office Directors and Staff Chiefs, including my own, and will hold them on file here. There were no exceptions reported. We have attached for signature your statement which now goes through the DDA vice IG.

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